

## Digital Safeguarding Policy



This document outlines how we will work to keep children and young people safe whilst engaging with Creative Futures' online activities including online information and resources and activities delivered via video calls, webinars, pre-recorded videos, live-streamed events or through social media.

### Creative Futures online safety protocol

Creative Futures (CF) will take the following steps to ensure the safety of all children and young people we work with online:

- We will ensure that an appropriate number of CF staff and/or CF practitioners (CFP) are involved in running the online activity.
- We will only use official CF social media accounts to run digital sessions
- We will not share personal details with young people over any communication platform.
- We will seek parental or carer consent to participate in online activities where appropriate, and including for any one-to-one online activities.
- We will operate a registration process for all online events to ensure participants are aware in advance of session rules, and have received platform instructions as well as online safety information from us prior to the event starting.
- We will ensure that the chat/messaging functions of any communication platforms we use are monitored and that measures are in place to prevent young people from being contacted directly outside the event/session, either by other participants or by the meeting hosts.
- When running online activities via platforms such as Zoom, we will operate a virtual waiting room to ensure only users who have registered are admitted, and we will lock rooms once events have commenced to ensure they remain private.

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#### Creative Futures (UK) Limited

Company registered in England and Wales, No. 7578987; Registered Charity No. 1143459  
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This policy was reviewed at the AGM on 02.12.2025.

Child & Vulnerable Adult Protection Officer: Julian Knight, Creative Director

A handwritten signature in black ink that reads "Julian Knight". The signature is written in a cursive, slightly slanted style.

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